

## MANAGEMENT OFFICE DISPLAYS

### Office Lobby Wall Display for ALL Properties

The office lobby wall shall neatly display the following items:

- Equal Housing Poster
- In Justice For All Poster [USDA ONLY (*Form AD-475 ALPHA, English and Spanish*)]
- Mandatory State and Federal Employment Information, as follows:

<u>State:</u>	<u>Federal:</u>
Minimum Wage Act	Occupational Safety & Health Act
Workers' Compensation	Federal Minimum Wage Notice
Discrimination is Against the Law	Employee Polygraph Protection Notice
Job Safety & Health Protection	Equal Employment Opportunity Commission/Age Discrimination
	Family Medical Leave Act

**Management Policies Display Manual** - Management Policies Display Manual is to be displayed at all times. .

The following items shall be neatly displayed in sheet protectors in a notebook labeled "Management Policies - Display Manual". This information will be property specific. The Manual shall be kept in a highly visible position where the applicant/resident/visitor will feel comfortable reading the Manual at his/her leisure.

<u>HUD</u>	<u>USDA-RD</u>	<u>Housing Credit</u>	<u>Market/City</u>
Resident Selection Policy*	Resident Selection Policy*	Resident Selection Policy	<b><u>NO</u></b> Display Manual Required
Income Limits^	Income Limits^	Income Limits^	
Affirmative Fair Housing Marketing Plan	Affirmative Fair Housing Marketing Plan	Affirmative Fair Housing Marketing Plan <sup>+</sup>	
Tenant Grievance Procedures ( <i>RA-20</i> )	Tenant Grievance Procedures ( <i>RA-20 and USDA 3560-160</i> )	504 Non-Discrimination Notice ( <i>RS-21hr</i> ) <sup>+</sup>	
504 Non-Discrimination Notice ( <i>RS-21hr</i> )	504 Non-Discrimination Notice ( <i>RS-21hr</i> )	504 Equal Access Statement ( <i>RS-20hr</i> ) <sup>+</sup>	
504 Equal Access Statement ( <i>RS-20hr</i> )	504 Equal Access Statement ( <i>RS-20hr</i> )	Resident Charges List	
Resident Charges List	Resident Charges List	Rent Collection Policy	
Rent Collection Policy	Rent Collection Policy		
Rent Schedule ( <i>HUD-92458</i> )	Rent Schedule ( <i>Page 4 Budget &amp; Exhibit A-6</i> )		

\*Add relevant Addenda if applicable

<sup>+</sup>Applicable if HOME units only

^By county or MSA area as relevant updated annually